

# **REQUEST FOR PERMIT FOR SPONSORED RUN/WALK**

(Please note that, if approved, the City of Dover assumes **NO** liability for participants who may incur an injury. The risk will be assumed by the event sponsor or participant.)

**Date and Time of the event:**

**Name of the Event/Sponsor:**

**Contact Person:**

**Address:**

**Telephone Number:**

**Define the route to be included in the run/walk. Please provide a map marked with the route:**

**Indicate the number of volunteers working with the sponsor and where they will be located:**

*Volunteers have no authority to enter the roadway or stop traffic.*

**Will signage be used to direct participants and where will it be located:**

**Will you have emergency medical staff on hand and/or has contact been made with the Dover Fire Department:**

**Provide a copy of your liability waiver form. Indicate if no waiver.**

**High traffic intersection that would create hazardous conditions, determined by the Chief of Police, must be manned by a Dover Police Officer. A two (2) hour minimum fee at a rate of \$38.00 per hour for each officer must be paid by the Event/Sponsor.**

\_\_\_\_\_  
**Sponsor or responsible party signature**

\_\_\_\_\_  
**Date**

**Approval:**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Chief of Police**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Safety Director**

\_\_\_\_\_  
**Date**